Beverley & District Motor Club

**12 Car Rallies**

**Operating Process 12 Cars Covid 19**

* Agree a time with the marshal at each control
* Record the agreed time on your timecard
* Marshal records agreed time at control on their check sheet.
* Route handouts issued at the start in sealed envelopes marked with identifiers (Numbers or Letters).
* Marshal instructs navigator at each control which envelope to open to obtain handout.
* At finish control Navigator shows Marshal which envelopes remain unopen to prove no tampering, Marshal records which envelopes remain unopen on check sheet.
* Marshals to email organiser their check sheet with 24 hours of finish.
* Crews to email organiser their timecard within 24 hours of finish.
* Results sent to Matthew Atkinson by organiser for formal announcement of results via club email or website.